MEMORANDUM FOR: Deputy Director for Administration

FROM:

25X1A

Robert W. Gambino

Director of Security

SUBJECT:

Office of Security Significant Activities

Week of 27 December 1979 (U)

REFERENCE:

DDA Administrative Instruction No. 74-5

- 1. This memorandum is for information only. (U)
- The activities of the Office of Security during the week of 27 December 1979 - 2 January 1980 were highlighted by the following items:



The Director of Security visited 25X1A on 2 January, where he reviewed security procedures with particular emphasis on the instructions given to the guards concerning the recent issuance of weapons. (C)

> CHIGHALCLEY _ 22197 BRECLE REVENOR 3 Jan 2000 EXTURNOCYMBEY 22197 MISSI HHB 70-2 para 3d(3)

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- 3. Projected Office of Security activities of possible interest at the Directorate level include:
 - a. Approximately 60-70 Office of Security employees will attend a Performance Appraisal Workshop on 17 January. (U)

b. The Office of Security is preparing to give exit briefings to an unusually large number of retirees on 11 January. (II)

Robert W. Combino

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